

**WORKFORCE SOLUTIONS NORTHEAST TEXAS  
EXECUTIVE COMMITTEE AGENDA**

**Place: Conference Call  
1-866-678-6823 Participant Code 5060730#  
Date: April 22, 2020  
Time: 9:00 a.m.**

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

1. Call To Order/Roll Call
2. Determination of a Quorum
3. Declaration of Conflict of Interest
4. Reminder of Texas Government Code Chapter 551 regarding open meetings that if a member of the public or of the Board inquires about a subject that is not on the agenda, and for which notice has not been given as required, any discussion of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting.
5. Discussion, consideration and possible action regarding approval of the January 22, 2020 Executive Committee minutes.\*
6. Discussion regarding Executive Committee vacancy.\*
7. Recess into closed executive session to discuss and consider the performance evaluation of the Executive Director, as provided for in the Open Meetings Act, Section 551.074 – Personnel Matters.
8. Reconvene open meeting to discuss and take action, if any, on items presented in closed executive session.
9. Report and update by the Executive Director and/or staff regarding administrative matters, including internal policies and procedures, customer service issues, status of project assignments, organizational matters, and responsibilities of the Board's departments.
  - Effects of COVID-19
    - Workforce Center Closures
    - UI Claims\*
    - Child Care Impacts
    - RFP for Contracted Service Provider

Between regularly scheduled meetings of the Workforce Solutions Northeast Texas Board the Executive Committee may discuss, deliberate, and take all appropriate action on behalf of the Board regarding any matter listed on this Agenda. The Executive Committee may discuss any of the following in closed executive session and have action taken in an open meeting; personnel matters relating to officers and/or employees of the Board, certain consultations with an attorney, discussions about the value or transfer of real property, discussions about security personnel or devices, discussions about prospective gifts or donations, discussion of certain economic development matters.

Workforce Solutions Northeast Texas is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request for individuals with disabilities. Relay Texas TDD: 800-735-2989.

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EXECUTIVE COMMITTEE AGENDA**

- 10.** Announcements
- 11.** Adjourn

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Workforce Solutions Northeast Texas  
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January 22, 2020  
Mount Pleasant Civic Center  
1800 North Jefferson  
Mount Pleasant  
9:30 AM

**Item 1. Call to order**

Mr. Anthony Pinkham, Workforce Solutions Northeast Texas Board Chair, brought the Executive Committee meeting to order at 9:30 a.m.

**Item 2. Determination of quorum**

A quorum was determined to be present.

**Item 3. Declaration of conflict of interests**

None.

**Item 4. Reminder of Texas Government Code Chapter 551 regarding open meetings that if a member of the public or of the Board inquires about a subject that is not on the agenda, and for which notice has not been given as required, any discussion of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting.**

Mr. Pinkham reminded the Executive Committee members that discussion of items other than those listed on the agenda is not allowed and a proposal can be made to place the subject on the agenda for a future meeting.

**Item 5. Approval of the Executive Committee Minutes of October 23, 2019**

Ms. Keitha Nilsson made the motion to approve the October 23, 2019 Executive Committee minutes. Mr. Andrew Rankin seconded the motion. All were in favor. None opposed. Motion carried.

**Item 6. Discussion and action regarding new Board Member committee assignments.**

Staff recommends that Dr. Kevin Rose, Community Based Organization representative, be placed on the External Affairs committee. Mr. Pinkham and the Executive Committee accepted staff's recommendation.

**Item 7. Report and update by the Executive Director and/or staff regarding administrative matters, including internal policies and procedures, customer service issues, status of project assignments, organizational matters, and responsibilities of the Board's departments.**

Mr. Randy Reed, Executive Director, reported on the following items:

• **TWC Annual Conference**

Workforce Solutions Northeast Texas was recognized for outstanding performance receiving a \$30,000 Performance Incentive award for Workforce Innovation and Opportunity Act (WIOA) Career Pathways. The criteria to determine this award is weighted at 35% for the percentage of Adults/Dislocated Workers and Youth in training ; 40% for the percentage increase in Adults/Dislocated Workers and Youth in training; and 25% for the percentage of Adults/Dislocated Workers and Youth in training related employment.

Northeast was also recognized for outstanding performance receiving a \$37,500 Texas Rising Star Child Care Award. This award honors Local Workforce Development Boards that

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improved child care quality through the creation of exemplary child care programs that demonstrate positive outcomes for the population served.

The next TWC Annual Conference will be held at the JW Marriot San Antonio Hill Country in San Antonio December 2-4, 2020.

• **FY2019 Annual Report**

The FY2019 annual report was presented to the Executive Committee members. The report highlights the year's accomplishments, year-end board level expenditures, year-end contracted performance measures, customer statistics per county, success stories, and much more information that can be reviewed on the website by clicking [here](#).

**Item 8. Announcements**

Due to the weather, the full board may not have a quorum. If this is the case, the Executive Committee will have to reconvene to take action on the items on the full board agenda.

The Chief Elected Officials quarterly meeting is scheduled for Thursday, January 30<sup>th</sup>.

Mr. Rankin made a motion to forgo the February board meeting unless there is sufficient business to conduct. Ms. Nilsson seconded the motion. All were in favor. None opposed. Motion carried.

Mr. Reed provided an update on the 60X30 Initiative. Northeast is a part of the Upper East group and the Board is a partner with the Paris Junior College, Northeast Texas Community College, Texarkana Community College, Texas A&M – Texarkana, Tyler Junior College, Kilgore Community College and several others in which a plan has been prepared to reach those goals by 2030. Every six months, these colleges meet to review an assessment on progression of the milestones and once a year, an update has to be provided to the Governor's office on the progress. The board is furthering the objectives of 60X30 by the various events being held for students and the Workforce Career and Education Outreach Specialist Pilot Program.

**Item 9. Adjourn**

Mr. Pinkham adjourned the Executive Committee meeting at 9:30 a.m.

**Executive Committee Members Present**

Anthony Pinkham/Board Chair  
Mary Dwight/Vice Chair  
Tammy Miller/Secretary  
Andrew Rankin/Treasurer  
Roger Feagley  
Keitha Nilsson  
Adam Routon

**Board Staff Present**

Randy Reed/Executive Director

**FY 2020 Board Officers and Eligibility**

<b>Board Member</b>	<b>Treasurer Any Sector</b>
Dr. Pam Anglin	X
Shelley Braziel	X
Larry Dotin	X
Donna Dounley	X
<b>Mary Dwight*</b>	X
<b>Roger Feagley *</b>	X
Cristi Fernandez	X
Martin Godwin	X
Carrolyn Griffin	X
Jennifer Harland	X
Lisa Jones	X
Shanna Martin	X
Andres Mendezona	X
<b>Tammy Miller*</b>	X
<b>Keitha Nilsson*</b>	X
<b>Anthony Pinkham *</b>	X
<b>Adam Routon*</b>	X
Dr. Kevin Rose	X
Susan Sanchez	X
Mark Stanley	X
Diane Stegall	X
Irene Suarez	X

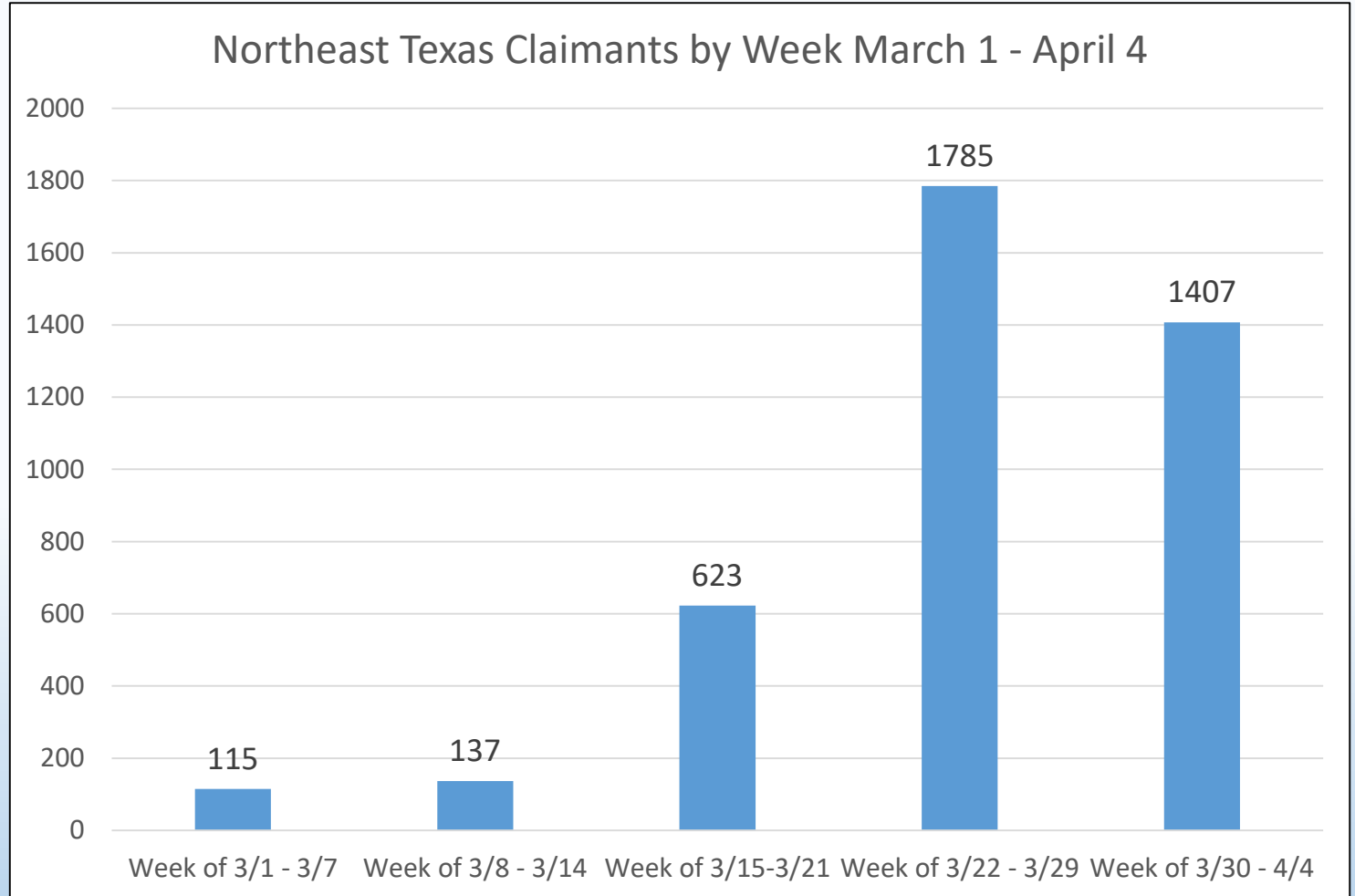
**\*Currently in office**



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This weekly report reflects the Northeast Texas Region, including the following counties: Bowie, Cass, Delta, Franklin, Hopkins, Lamar, Morris, Red River, and Titus.

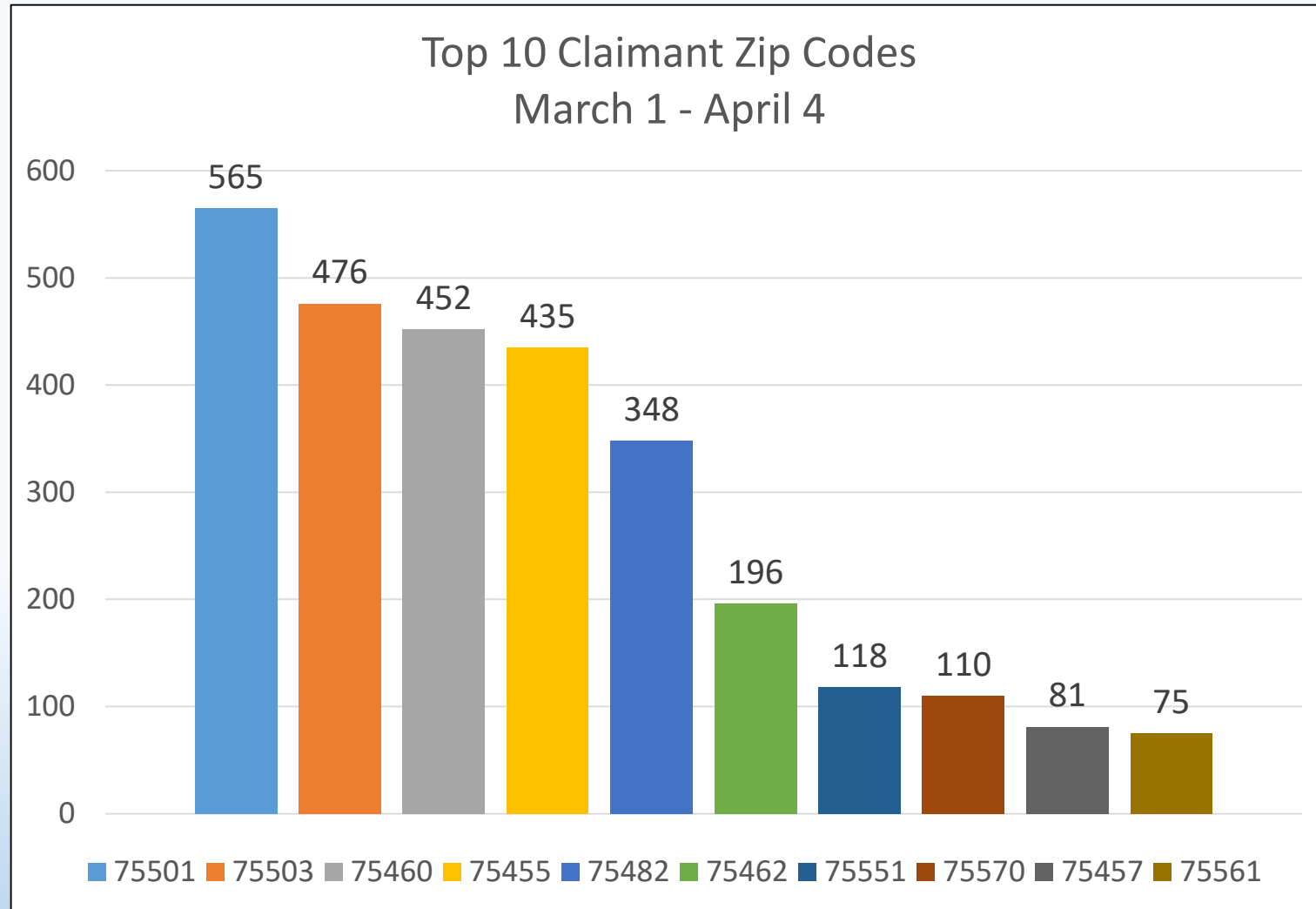
Week of	Total Claimants
Week of 3/1 - 3/7	115
Week of 3/8 - 3/14	137
Week of 3/15-3/21	623
Week of 3/22 - 3/29	1785
Week of 3/30 - 4/4	1407
<b>Total</b>	<b>4067</b>





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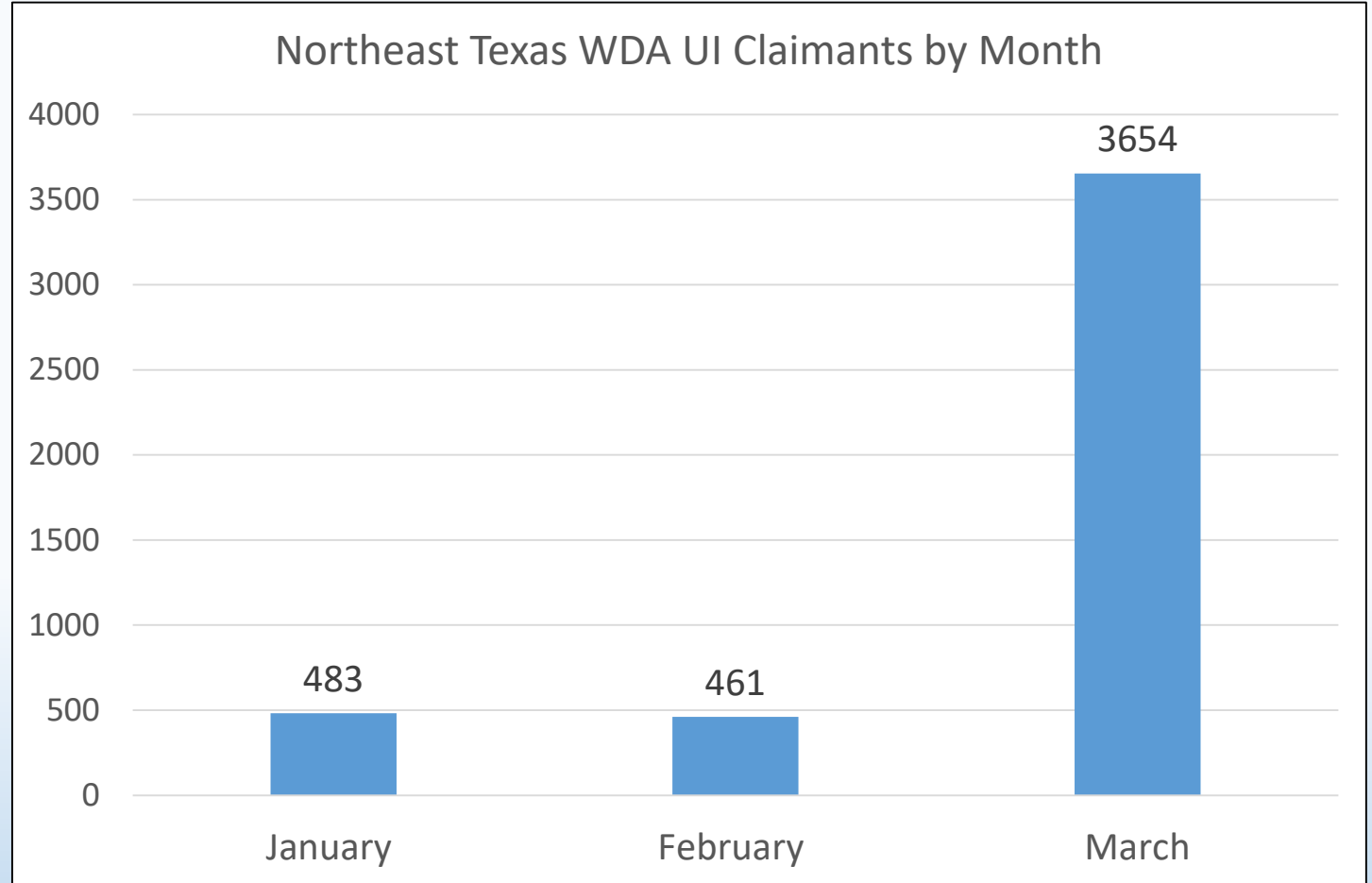
Zip Code	Claimants
75501	565
75503	476
75460	452
75455	435
75482	348
75462	196
75551	118
75570	110
75457	81
75561	75





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Month	Total Claimants
January	483
February	461
March	3654



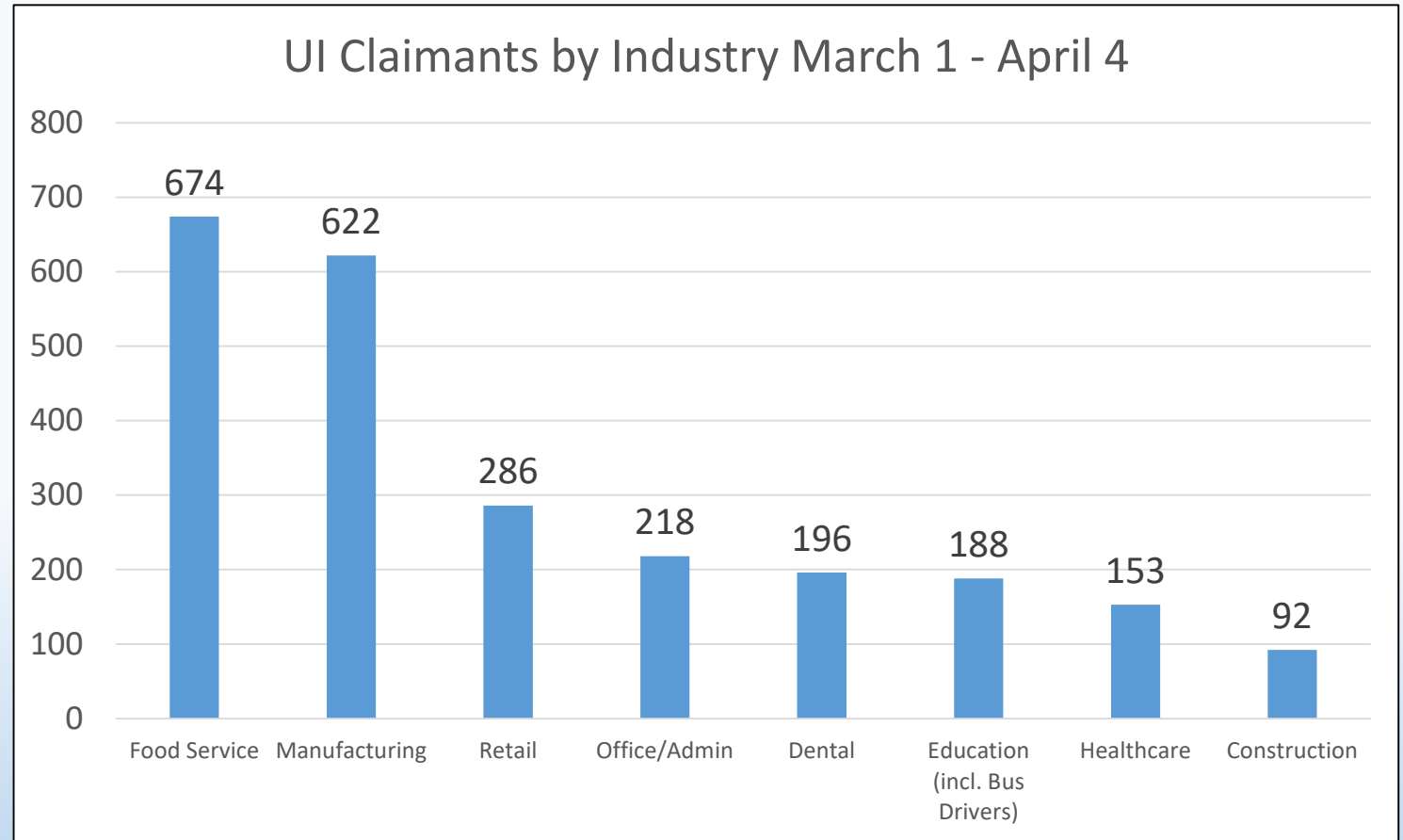




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Industry	Claimants
Food Service	674
Manufacturing	622
Retail	286
Office/Admin	218
Dental	196
Education (incl. Bus Drivers)	188
Healthcare	153
Construction	92





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2020, Claims for Week Ending					
County	3/28	3/21	3/14	3/7	Total
Bowie	579	229	31	36	875
Cass	98	62	16	31	207
Delta	13	14	1	1	29
Franklin	54	22	8	2	86
Hopkins	197	62	13	18	290
Morris	68	25	6	3	102
Lamar	399	142	21	23	585
Red River	30	11	8	3	52
Titus	194	51	57	14	316
Totals	1,632	618	161	131	2,542

UI Claimants by County March 2020 vs 2019

